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## Officer-Involved Deaths & Critical Incidents

### 305.1 PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines and procedures for the investigation of an incident in which a person is injured or dies as the result of an officer-involved critical incident that directly results from an action or an omission of an officer while on-duty or while off-duty but performing activities that are within the scope of the officer's duties (Wis. Stat. § 175.47).

A Critical Incident includes any of the following, as well as any other similar incident as determined by the Chief of Police:

- (a) Officer-involved shooting (fatal or non-fatal)
- (b) Pursuit resulting in serious bodily injury or death
- (c) In-custody suicide
- (d) In-custody death

Serious bodily injury is equivalent to great bodily harm as defined in § 939.22 (14), Wis. Stats.

### 305.2 POLICY

The policy of the Beloit Police Department is to ensure that officer-involved critical incidents are investigated in a thorough, fair and impartial manner.

### 305.3 TYPES OF INVESTIGATIONS

Officer-involved critical incidents involve several separate investigations. The investigations may include:

- (a) A criminal investigation of the suspect's actions.
- (b) A criminal investigation of the involved officer's actions.
- (c) An administrative review and if warranted, an internal investigation as to policy compliance by involved officers.
- (d) A civil investigation to determine potential liability.

### 305.4 CONTROL OF INVESTIGATIONS

Investigators from a surrounding agency(ies) shall be assigned to work on the criminal investigation of critical incidents involving City of Beloit officers. Conversely, the City of Beloit Police Department may be contacted to assist other surrounding law enforcement agencies with investigations of an assisting agency's officer-involved death or critical incident.

The Wisconsin Department of Justice (WI-DOJ), Division of Criminal Investigation (DCI) shall be requested for all critical incident investigations. In the event DCI is unable to respond to investigate, outside investigators should be requested as follows:

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- (a) Rock County Sheriff's Office (RCSO)
- (b) Janesville Police Department (JPD)

Jurisdiction is determined by the location of the critical incident and the agency employing the involved officer. The following scenarios outline the jurisdictional responsibilities for investigating officer-involved critical incidents.

### 305.4.1 CRIMINAL INVESTIGATION OF SUSPECT ACTIONS

The investigation of any possible criminal conduct by the suspect is controlled by the agency in whose jurisdiction the suspect's crime occurred. For example, the Beloit Police Department would control the investigation if the suspect's crime occurred in Beloit.

If multiple crimes have been committed in multiple jurisdictions, identification of the agency that will control the investigation may be reached in the same way as with any other crime. The investigation may be conducted by the agency in control of the criminal investigation of the involved officer, at the discretion of the Chief of Police and with concurrence from the other agency.

### 305.4.2 CRIMINAL INVESTIGATION OF OFFICER ACTIONS

The control of the criminal investigation into the involved officer's conduct during the incident will be determined by the employing agency's protocol. When an officer from the Beloit Police Department is involved, the criminal investigation should be handled according to the Criminal Investigation section of this policy.

Requests made of the Beloit Police Department to investigate a shooting or death involving an outside agency's officer shall be referred to the Chief of Police or the authorized designee for approval unless an existing Memorandum of Understanding (MOU) is in place. In the case of an existing MOU, the shift commander shall arrange for appropriate resources to be sent while ensuring the ability to maintain operations in Beloit. The Chief shall be notified as soon as practicable.

### 305.4.3 ADMINISTRATIVE, INTERNAL AND CIVIL INVESTIGATION

Regardless of where the incident occurs, the administrative, internal and civil investigation of each involved officer is controlled by the respective employing agency.

### 305.4.4 OUT OF STATE OFFICER-INVOLVED DEATHS AND CRITICAL INCIDENTS

The Department has an existing intergovernmental mutual aid agreement with the South Beloit Police Department and Winnebago County, IL Sheriffs Department. Any officer-involved death or critical incident that occurs in Illinois pursuant to that agreement shall be investigated in conformity with the Law Enforcement Authority Policy and agreement contained therein. Department policy shall be followed as applicable within the agreement.

## **305.5 INVESTIGATION PROCESS**

The following procedures are guidelines used in the investigation of an officer-involved critical incident.

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### DEFINITIONS:

- (a) **Involved Officer:** A principal or witness officer as defined in (c) or (d) below.
- (b) **Lead Investigator:** The person or agency in charge of the investigation, which plays a principal, guiding role and must be responsible for the investigation and have hands-on leadership of investigation activities related to the officer-involved death (§ 175.47, Wis. Stats. & Wisconsin Attorney General Opinion [6-6-14]).
- (c) **Principal Officer:** Any officer that used force and/or was directly involved in the incident resulting in death or serious bodily injury to an individual.
- (d) **Witness Officer:** Any officer that witnessed the incident resulting in death or serious bodily injury, but did not use force him/herself.
- (e) **Uninvolved Officer:** Any officer that responded to the incident, but was not present during, or involved in, the incident resulting in death or serious bodily injury.

### 305.5.1 FIRST RESPONDING OFFICER RESPONSIBILITIES

Upon arrival at the scene of an officer-involved critical incident, the first uninvolved BPD officer will be the officer-in-charge and will assume the responsibilities of a supervisor until properly relieved. This officer should, as appropriate:

- (a) Initiate incident command via radio communications by establishing a command post (CP) and safe entry route.
- (b) Secure the scene and identify and eliminate hazards for all those involved.
- (c) Identify and separate, as practicable, principal and witness officers, and assign an uninvolved officer to remain with them until relieved pursuant to this policy.
- (d) Take reasonable steps to obtain emergency medical attention for injured individuals.
- (e) Request additional resources from the Department or other agencies.
- (f) Coordinate a perimeter by establishing an inner crime scene area and an outer perimeter for the CP and operations.
- (g) Coordinate the search or pursuit of suspects, as appropriate.
- (h) Check for injured persons and evacuate as needed.
- (i) Brief the supervisor upon arrival.

### 305.5.2 SUPERVISOR RESPONSIBILITIES

Upon arrival at the scene, the first uninvolved BPD supervisor should ensure completion of the duties as outlined in Section 305.5.1 above, plus:

- (a) Obtain a public safety statement from the involved officer(s). If there is more than one principal officer, the supervisor may obtain a public safety statement from one or more principal officers depending on the circumstances and totality of the incident. If necessary, the supervisor may administratively order any BPD officer to immediately provide public safety information necessary to secure the scene, identify injured parties and pursue suspects.

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1. Public safety information shall be limited to such things as outstanding suspect information, number and direction of any shots fired, perimeter of the incident scene, identity of known or potential witnesses or evidence, and any other pertinent information.
  2. The initial on-scene supervisor should not attempt to order any involved officer to provide any information other than public safety information.
- (b) If unable to obtain a public safety statement from a principle officer due to injury/incapacitation, obtain a public safety statement or a brief overview of the situation from any witness officers.
- (c) Provide all available information to the Shift Commander and the Communications Center. If feasible, sensitive information should be communicated over secure networks.
- (d) Take command of and secure the incident scene with additional BPD members or via mutual aid until properly relieved by another supervisor or other assigned personnel.
- (e) As soon as practicable, based upon the response time of the investigating agency, ensure that principal and witness officers are transported (separately, if feasible) to the Beloit Police Department for further direction, unless circumstances make this impractical.
- (a) Each principal and witness BPD officer should be given an administrative order not to discuss the incident with non-privileged outside parties, other involved officers or BPD members pending further direction from a supervisor.
  - (b) Absent extraordinary circumstances, an officer's gun will not be taken at the scene. The firearm may be checked by an investigator at the scene or other secure location to account for the number of rounds fired and then returned to the officer until inventoried and a replacement weapon is provided. When an involved officer's weapon is taken or left at the scene for other than officer-safety reasons (e.g., evidence), ensure that he/she is provided with a comparable replacement weapon or transported by other officers. Under no circumstances shall another officer trade his/her firearm with a principal or witness officer.

#### 305.5.3 OFFICER'S ASSIGNED TO A PRINCIPAL OR WITNESS OFFICER

Uninvolved officer's who are assigned to remain with a principal or witness officer should ensure the safety and well-being of the involved member by escorting them from the active crime scene, but within the outer perimeter, to their squad or if medical attention is needed escort the member with EMS. In either event, the body-worn cameras of both members may be stopped, noting the time and reason. Notification shall be made to the on-scene supervisor as to location and condition of the involved member. The uninvolved member should allow the involved member an opportunity to call a significant other, reminding them not to discuss the incident itself, and remain with them until such time as the assigned investigator completes any investigative processes, the involved member's urine sample has been obtained, and a supervisor has approved.

The involved member may also contact their union or legal representative, however, the representative shall be advised to respond to the police station to meet the involved member.

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Under no circumstances shall a representative be instructed to respond or enter the crime scene until such time as they are escorted by the assigned investigators to conduct any official investigative process.

The uninvolved officer shall not discuss the incident with the involved officer, as no legal privilege exists. However, the uninvolved officer should ensure that the involved officer has provided a public safety statement to a supervisor prior to conveying them from the scene unless the circumstances of the incident make it impractical to do so. Any subsequent public safety information provided by the involved member shall be immediately communicated to the incident commander. The uninvolved officer shall file a brief supplemental report documenting only significant events that occurred during the assignment, such as the arrival of any legal representation or investigative personnel, etc.

#### 305.5.4 SHIFT COMMANDER RESPONSIBILITIES

Upon learning of an officer-involved critical incident, the Shift Commander shall ensure a supervisor has been designated as the incident commander and a command post and safe entry are established and messaged to the communications center. The Shift Commander is further responsible for coordinating all administrative aspects of the incident until he/she is relieved by a Captain, or designee.

All outside inquiries about the incident shall be directed to a public information officer (PIO) designated by the Chief, or if the incident is a death, to the appropriate investigating agency's PIO.

In the event an involved officer or suspect is injured requiring hospitalization, the Shift Commander shall ensure a hospital guard is established. In addition, if an officer is injured the Shift Commander will initiate notification of the officer's family as delineated in the Beloit Police Department Emergency Contact Information List, which is located electronically in the Command Staff folder.

#### 305.5.5 NOTIFICATIONS

The Shift Commander or designee shall make the following notifications as soon as practicable and complete the Shift Commander Critical Incident Notification Form (PO22):

- (a) Chief of Police
  1. The Chief shall be responsible for notifying the City Manager and City Attorney
- (b) Special Operations Division Captain
  1. The Special Operations Division Captain shall be the person responsible for notifying the Lieutenant of Detectives and coordinating the investigative response
- (c) Patrol Division Captain
  1. The Patrol Division Captain will be responsible for coordinating all necessary patrol resources
- (d) Wisconsin Department of Justice, DCI (For deaths or serious bodily injury incidents)

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- (e) Rock County Sheriff's Office (For all other critical incidents or in the event DCI is unavailable)
- (f) Janesville Police Department (For all other critical incidents in which DCI or Rock Co. is unavailable)
- (g) Rock County D.A. or Deputy D.A.
  - 1. D.A. or Deputy D.A. may respond to the scene
- (h) Medical Examiner (if necessary)
  - 1.
- (i) Notifications shall include the following information:
  - 1. Type of critical incident (shooting, pursuit, etc.)
  - 2. Injuries to any officers or civilians (BPD Command Staff & investigating entity only)
  - 3. Identity of officer involved (BPD Command Staff & investigating entity only)
  - 4. Location and time of incident
  - 5. Location of command post and safe entry route
  - 6. Identity of Incident Commander on scene

### 305.5.6 INVOLVED OFFICERS

The following shall be considered for the involved officer:

- (a) Any request for legal representation shall be accommodated (Wis. Stat. § 164.02(1) (b)) and occur at a location in conformity with this policy.
  - 1. Involved BPD officers shall not be permitted to meet collectively or in a group with an attorney or any representative prior to providing a formal interview or report.
  - 2. Requests from involved non-BPD officers should be referred to their employing agency.
- (b) Discussions with licensed attorneys will be considered privileged as attorney-client communications.
- (c) Discussions with agency union representatives will be privileged only as to the discussion of non-criminal information.
- (d) A licensed psychotherapist shall be provided by the Department to each involved BPD officer. A licensed psychotherapist may also be provided to any other affected BPD members, upon request.
  - 1. Interviews with a licensed psychotherapist will be considered privileged.
  - 2. An interview or session with a licensed psychotherapist may take place prior to the member providing a formal interview or report. However, involved members shall not be permitted to consult or meet collectively or in a group with a licensed psychotherapist prior to providing a formal interview or report. The interview

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with the licensed psychotherapist shall not unduly delay the investigation or investigative process.

3. Before returning to full duty, involved officers shall attend a mandatory debriefing with a licensed psychotherapist provided by the Department.
  4. A separate fitness-for-duty exam may also be required.
- (e) Although the Department will honor the sensitivity of communications with peer counselors, there is no legal privilege to such communications. Peer counselors are cautioned against discussing the facts of any incident with any involved officer. This also pertains to officers who are assigned pursuant to 305.5.3.
- (f) Any principle officer involved in a critical incident shall be administratively compelled to provide a urine sample for alcohol and drug screening. Absent consent from the officer, such compelled samples and the results of any such testing shall not be disclosed to any criminal investigative agency. The involved officer will be transported by a supervisor to and from the sampling location as soon as administratively feasible and shall not interfere or delay the ongoing investigation or interview of any principle officer. The sample will be obtained in conformity with the City of Beloit Human Resources Department procedure.

Care should be taken to preserve the integrity of any physical evidence present on the involved officer's equipment or clothing, such as blood or fingerprints, until investigators or lab personnel can properly retrieve it.

Each involved BPD officer shall be given reasonable paid administrative leave following an officer-involved critical incident as determined by the Chief of Police. It shall be the responsibility of the Shift Commander to make schedule adjustments to accommodate such leave.

Following any administrative leave, principal officers shall be reassigned to administrative duty until the criminal investigation into their use of force is completed and reviewed by the district attorney. Officers on administrative duty shall perform station-house administrative duties as assigned, but will not perform street duty or involve themselves with in-custody suspects. Principle officers shall be permitted to take paid benefit leave in accordance with city policies and collective bargaining agreements.

### **305.6 CRIMINAL INVESTIGATION**

The District Attorney's Office is responsible for the legal review of the criminal investigation into the circumstances of any officer-involved critical incident. In the event of a death, the investigation must be conducted by no less than two investigators, one of whom is the lead investigator and neither of whom is employed by the BPD (Wis. Stat. § 175.47(3)(a)).

If the officer-involved death being investigated is traffic-related, the investigation must include the use of a crash reconstruction unit from a law enforcement agency separate from BPD (Wis. Stat. § 175.47(3)(b)).

Once public safety issues have been addressed, criminal investigators should be given the opportunity to obtain a voluntary statement from involved officers and to complete their interviews.

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Unless impractical to do so, the interview should occur as soon after the incident as possible in order to identify additional witnesses and/or evidence that may otherwise be unavailable at a later time. The following shall be considered for the involved officer:

- (a) BPD supervisors or internal investigators should not participate directly in any voluntary interview of BPD officers. This will not prohibit such personnel from monitoring interviews or providing the criminal investigators with topics for inquiry.
- (b) If requested, any involved officer will be afforded the opportunity to consult individually with a representative of his/her choosing or an attorney prior to speaking with criminal investigators. However, in order to maintain the integrity of each involved officer's statement, involved officers shall not consult or meet with a representative or an attorney collectively or in groups prior to being interviewed. If the interview is to occur immediately following the incident, the department will provide a room to facilitate the consultation.
- (c) If any involved officer is physically, emotionally or otherwise not in a position to provide a voluntary statement when interviewed by criminal investigators, consideration should be given to allowing a reasonable period for the officer to schedule an alternate time for the interview. A reasonable time period should not exceed 48 hours, absent extraordinary circumstances.
- (d) Any voluntary statement provided by an involved officer will be made available for inclusion in any related investigation, including internal investigations or administrative reviews. However, no administratively coerced statement will be provided to any criminal investigators unless the officer consents.
- (e) The voluntary statement may be audio-recorded by the investigator(s). The Chief's conference room will be made available for any such interview. In some instances, video recording of specific physical actions or movements that directly relate to the officer's decision to use deadly force or initiate police action resulting in a critical incident is significant in assisting the investigation and review of the incident. In these instances, if the officer being interviewed consents, the department will provide personnel to video record this portion of the interview and provide copies to the investigator(s).
- (f) It is understood that critical incidents result in heightened stress for the officers involved and as a result officers may remember other aspects of the event hours or days after the incident. Follow up interviews with investigators for this purpose are expected.

#### 305.6.1 REPORTS BY INVOLVED BPD OFFICERS

In the event that suspects remain outstanding or subject to prosecution for related offenses, this department shall retain the authority to require involved BPD officers to provide sufficient information for related criminal reports to facilitate the apprehension and prosecution of those individuals.

Involved BPD officer's shall not be required to write reports related to the criminal investigation itself, such reports will be completed by assigned investigators, who should interview all involved officers as victims/witnesses. Since the purpose of these reports will be to facilitate criminal

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prosecution, statements of involved officers should focus on evidence to establish the elements of criminal activities by suspects. Care should be taken by BPD investigators not to duplicate information provided by involved officers in other related reports by coordinating interviews with the lead investigator overseeing the use of force investigation.

Reports related to the prosecution of criminal suspects will be processed according to normal procedures but should also be included for reference in the investigation of the officer-involved critical incident.

### 305.6.2 WITNESS IDENTIFICATION AND INTERVIEWS

Because potential witnesses to an officer-involved critical incident may become unavailable or the integrity of their statements compromised with the passage of time, a supervisor should take reasonable steps to promptly coordinate with criminal investigators to utilize available law enforcement personnel for the following:

- (a) Identification of all persons present at the scene and in the immediate area.
  - 1. When feasible, a recorded statement should be obtained from those persons who claim not to have witnessed the incident but who were present at the time it occurred.
  - 2. Any potential witness who is unwilling or unable to remain available for a formal interview should not be detained absent reasonable suspicion to detain or probable cause to arrest. Without detaining the individual for the sole purpose of identification, attempts to identify the witness prior to his/her departure should be made whenever feasible.
- (b) Witnesses who are willing to provide a formal interview should be transported to the Beloit Police Department where criminal investigators should obtain an audio and video recorded statement. Such witnesses, if willing, may be transported by a member of the Department.
  - 1. A written, verbal or recorded statement of consent should be obtained prior to transporting a witness. When the witness is a minor, consent should be obtained from the parent or guardian, if available, prior to transportation.

### 305.6.3 INVESTIGATIVE PERSONNEL

Once notified of an officer-involved critical incident, it shall be the responsibility of the Special Operations Division Captain, or designee to assign appropriate investigative personnel to handle the investigation of related crimes. Unless otherwise directed by the Chief, Department investigators will retain the responsibility for all related crimes that occurred within our jurisdiction during the officer involved critical incident. This will include evidence recovery, victim/witness interviews, suspect interrogation, and presentation to the District Attorney's Office for prosecutorial review and follow up. BPD investigators shall coordinate with the lead investigator overseeing the officer-involved critical incident to eliminate unnecessary redundancy whenever possible. Such coordination will be overseen by the Special Operations Division Captain, or designee.

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All related department reports, except administrative and/or privileged reports, will be forwarded to the Special Operations Division Captain for approval. Privileged reports shall be maintained exclusively by members who are authorized such access. Administrative reports will be forwarded to the Inspector.

#### **305.7 INTERNAL INVESTIGATION**

In addition to all other investigations associated with an officer-involved critical incident, this department may conduct an internal investigation of involved BPD officers to determine conformance with department policy. This investigation will be conducted under the supervision of the Inspector or designated commander and will be considered a confidential officer personnel file. If an internal investigation is conducted, it should be initiated upon the completion of the criminal investigation into the use of force and subsequent administrative review unless otherwise directed by the Chief of Police.

Interviews of members shall be subject to department policies and applicable laws.

- (a) If any officer has voluntarily elected to provide a statement to criminal investigators, the assigned internal investigator should review that statement before proceeding with any further interview of that officer.
  - 1. If a further interview of the officer is deemed necessary to determine policy compliance, care should be taken to limit the inquiry to new areas with minimal, if any, duplication of questions addressed in the voluntary statement. The officer shall be provided with a copy of his/her prior statement before proceeding with any subsequent interviews.
- (b) In the event that an involved officer has elected not to provide criminal investigators with a voluntary statement, the assigned internal investigator, after consultation and approval by the Chief, shall conduct an internal interview to determine all relevant information.
  - (a) Although this interview should not be unreasonably delayed, care should be taken to ensure that the officer's physical and psychological needs have been addressed before commencing the interview.
  - (b) If requested, the officer shall have the opportunity to select an uninvolved representative to be present during the interview (Wis. Stat. § 164.02(1)(b)). However, in order to maintain the integrity of each individual officer's statement, involved officers shall not consult or meet with a representative collectively or in groups prior to being interviewed.
  - (c) Pursuant to the Personnel Complaints policy (1010), internal interviews shall be audio and video recorded by the investigator unless the circumstances of the incident make it impractical to do so. A copy of the interview will be provided to the officer.
  - (d) The officer shall be informed of the nature of the investigation. (Wis. Stat. § 164.02(1)(a)). If an officer refuses to answer questions, he/she should be given his/her Garrity rights and ordered to provide full and truthful answers to all

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questions. The officer shall be informed that the interview will be for internal purposes only and that the statement cannot be used criminally.

- (e) The Inspector or assigned commander shall compile all relevant information and reports necessary for the Department to determine compliance with applicable policies.
- (f) Any other indications of potential policy violations shall be determined in accordance with standard disciplinary procedures.

### **305.8 CIVIL LIABILITY RESPONSE**

A member of this department may be assigned to work exclusively under the direction of assigned legal counsel for the Department to assist in the preparation of materials deemed necessary in anticipation of potential civil litigation.

All materials generated in this capacity shall be considered attorney work product and may not be used for any other purpose. The civil liability response is not intended to interfere with any other investigation but shall be given reasonable access to all other investigations.

### **305.9 AUDIO AND VIDEO RECORDINGS**

Any officer involved in a critical incident should not be permitted to review available Mobile Audio/Video (MAV), body-worn video, or other video or audio recordings prior to providing a statement to the assigned criminal investigators. The involved officer's recall and perspective can be adversely affected by events captured on video, but not known or perceived by the officer during the event. Assigned investigators may allow the involved officer to view available department video or audio recordings to address any discrepancy or to clarify a statement in furtherance of the investigation after the initial interview.

Any MAV, body-worn and other known video or audio recordings of an incident should not be publicly released during an ongoing investigation without consulting the prosecuting attorney and the Chief of Police.

### **305.10 DEBRIEFING**

Following an officer-involved critical incident, the Beloit Police Department shall conduct a critical incident/stress debriefing, a tactical review, and an administrative review

#### **305.10.1 CRITICAL INCIDENT/STRESS DEBRIEFING**

A critical incident/stress debriefing should occur as soon as practicable. The Inspector is responsible for organizing the debriefing and should ensure that principle members have the opportunity to meet with a licensed psychotherapist prior to the commencement of the group debriefing. Notes and recorded statements should not be taken because the sole purpose of the debriefing is to help mitigate the stress-related effects of a traumatic event. To facilitate wellness and open discussion, the debriefing shall occur at an off site location approved by the Chief.

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The debriefing is not part of any investigative process. Care should be taken not to release or repeat any communication made during a debriefing unless otherwise authorized by policy, law or a valid court order.

Attendance at the debriefing shall only include those members of the Department directly involved in the incident, which can include support personnel (e.g., dispatchers, EMS, other non-sworn). Family or other support personnel may attend with the concurrence of those involved in the incident. The debriefing shall be closed to the public and should be closed to all other members of the Department, including supervisory personnel.

The Department recognizes the traumatic effects of such incidents and as such, commits to utilizing licensed professionals in psychotherapy and/or peer support professionals to facilitate this debriefing.

#### **305.10.2 ADMINISTRATIVE REVIEW**

The Inspector is responsible for conducting the administrative review, which should focus on training, equipment or related areas of policy that need improvement and are identified as a result of the incident. This review should not be conducted until all involved members have provided formal statements to criminal investigators and the Department has received the investigative reports or upon completion of any internal investigation if no formal statement was provided. The administrative review may lead to an internal investigation if deemed appropriate.

#### **305.10.3 TACTICAL REVIEW**

A tactical review should take place to identify any issues related to department equipment, as well as to review department members tactical response to the event leading to the critical incident and may be incorporated into the administrative review as appropriate. The Inspector should identify the appropriate participants. This review should not be conducted until all involved members have provided formal statements to criminal investigators and the Department has received the investigative reports or upon completion of any internal investigation if no formal statement was provided.

#### **305.11 MEDIA RELATIONS**

Any media release shall be prepared with input and concurrence from the Chief, the department representative responsible for each phase of the investigation, and the Director of Strategic Communications. No media release shall be published and disseminated until approved by the Chief. Releases will be available to all department personnel, as well as posted on the Department's social media site.

No involved or uninvolved BPD officer shall make any comment to the media unless he/she is authorized by the Chief of Police.

Department members receiving inquiries regarding officer-involved critical incidents occurring in other jurisdictions shall refrain from public comment and will direct those inquiries to the agency having jurisdiction and primary responsibility for the investigation.

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The identity of any involved officer will not be publicly released in any format unless approved by the Chief. Every effort will be made to provide the public with information related to critical incidents and the officers involved as soon as practicable, however, deference will be given to the safety of the officers and their families. Release of officer identity will be based on the unique circumstances of each critical incident and applicable state or federal law.

### **305.12 REPORTING**

If the death of an individual occurs in the Beloit Police Department jurisdiction and qualifies to be reported to the Wisconsin Department of Justice, the Special Operations Division Captain will ensure that the Records Manager is provided with enough information to meet the reporting requirements (Wis. Stat. § 165.845(2)).